



Special Education Collaborative

1638 Seventeenth Street • Santa Monica, CA 90404 • 310 450.8338 ext. 282

WORKING GROUP APPLICATION

Thank you for your interest in applying to become a member of the SMMUSD Special Education Collaborative's **Working Group**. The goal of the Collaborative is to achieve significant breakthroughs to strengthen the quality and the climate of Special Education. There will be 16 members on the Working Group: Eight from District Staff and Eight from the community. (For example may include: CREST, Special and General Education Parents, and community members at large.) Please review this packet in its entirety as it contains vital information.

ROLES: The Working Group is a small representative stakeholder group of 16 who will:

- Review and honor the work that has gone on in the past e.g. previous reports and documents
- Develop a common understanding of the current programs, the students being served, and the budget
- Develop and make recommendations to the Superintendent

As a member you must be able to:

- Commit up to 20 hours per month for 4 months
- Follow the rules of engagement developed by the group
- Actively participate in all deliberations
- Facilitate two-way communication
- Attend all meetings

SELECTION CRITERIA: The criteria was developed to ensure a balanced group.

- Represent diversity and diverse viewpoints
- Able to consider the good of all
- Have a history of active participation
- Willing and ready to have new conversations
- Credible in eyes of peers
- Represent balance of perspectives, grade levels, and school sites
- Hear and respect all perspectives
- Committed to participating in robust communication
- Demonstrated leadership skills
- Voluntary service, committed to meeting a minimum of 20 hrs/month for four months (Nov.-Feb)
- Overlapping membership with key stakeholder groups

PROCESS:

1. Read and return the attached completed application
2. You may either mail , FAX,or deliver the application **before** 3:00 pm on Thursday, October 30th to:

Martha Durán-Contreras, Project Lead
SMMUSD Educational Services
1638 Seventeenth Street
Santa Monica, CA 90404
FAX 310 452.4352

Or deliver to the SMMUSD Reception Desk
1651 Sixteenth Street, Santa Monica

3. You will receive notification as to whether or not you were selected for membership.

Once again, thank you for your interest in becoming a member of the Special Education Working Group.

“Working Collaboratively for our 21st Century Special Education Students”

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Working Group Application

A. Information

Name _____

Address _____

Phone Number _____

E-Mail _____

State preferred method of contact _____

Are you a presently Special Education parent/guardian? Yes _____ No _____

If yes, what grade(s) and school(s) does you child(ren) attend:

Are you an SMMUSD employee? Yes _____ No _____

If yes, please state position and location: _____

B. Answer both questions

Please answer the following two questions. You may attach a single sheet or respond on the reverse side of this application.

1. After reviewing the criteria for membership, what skills do you bring to the Working Group?
2. Why do you want to be a member of the Working Group?

C. Completing and returning this application

Please make sure you have completed the application completely. You may return this application to:

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SMMUSD Educational Services
1638 Seventeenth Street
Santa Monica, CA 90404

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1651 Sixteenth Street, Santa Monica

Thank you for you interest. You will be notified of your selection in advance of our first Special Education Collaborative Meeting on Wed., Nov., 12, 3:00-8:00pm. Childcare and dinner will be provided.

Name_____

Please answer the following two questions. You may attach a single sheet or include your response on this form.

1. After reviewing the criteria for membership, what skills do you bring to the Working Group?

2. Why do you want to be a member of the Working Group?