



WARRANT / CHECK REQUEST

FOR TREASURER USE ONLY:

Date Warrant Received: _____ Check Number: _____

The Treasurer of the Santa Monica-Malibu Council of PTAs Will Please Prepare a Check

PAYABLE TO:		XXXXXXXXXXXXXXXXXX
FOR THIS TOTAL AMOUNT:		\$
FROM THE FOLLOWING BUDGET LINE ITEM:* (see page 2)		XXXXXXXXXXXXXXXXXX
AND SENT TO THIS ADDRESS: (unless arranged otherwise with John)		XXXXXXXXXXXXXXXXXX
		XXXXXXXXXXXXXXXXXX
ITEMIZE YOUR RECEIPTS HERE WITH A DESCRIPTION OF THE EXPENSE ON THE LEFT, AND THE RECEIPT AMOUNT ON THE RIGHT (total here should equal the total of requested check)		\$
		\$
		\$
		\$
		\$
	TOTAL OF ITEMIZED RECEIPTS:	\$
*PLEASE SUBMIT A SEPARATE WARRANT FOR EACH LINE ITEM SO EXPENSES CAN BE CATEGORIZED		XXXXXXXXXXXXXXXXXX

President: _____ Date: _____
Erin Inatsugu, SMMPTA Council President 2026-27

Secretary: _____ Date: _____
Ann Bash, SMMPTA Council Recording Secretary 2026-27

Please scan copies of receipts/invoices and email to John Jericiau at: smmptatreasurer@gmail.com

Alternately, you can attach original receipts/invoices and mail to:

SMMPTA Council
ATTN: John Jericiau, Council Treasurer
1717 4th St
Santa Monica, CA 90401

Organizational Expenses			
	President's Retreat		
	CPA Taxes		
	Calendars		
	Communication & Translation		
	Conferences		
		Council Training Workshops	
		State and National Conventions	
		33rd Training	
		Legislative Conference	
	Founder's Day		
	Hospitality		
	Insurance		
	Leadership/Outreach		
	Officer's & Chair's Expense		
	Postage		
	Printing		
	State Registration fee		
	Website		
	Zoom Subscription		
Program Service Expenses			
	Community Events		
		Martin Luther King Celebration	
	Holiday Brunch		
	Honorary Service Awards		
	HSA Installation		
	Student Welfare & Education		
		Preschool Classroom Support	
		Olympic High Support	
		Ed Foundations	
			Santa Monica Ed Foundation
			Malibu Ed Foundation
		Legislation	
		Parent Education	
		DEI	
		Scholarships	
			Malibu HS Scholarship
			Olympic HS Scholarship
			Samohi Scholarships
		Senior Grad Nights	
			Olympic Grad Night
			Malibu Grad Night
			Samohi Grad Nite
		Student Recognition	
			Reflections