

[PTA Letterhead]

COMMITMENT LETTER

<input type="checkbox"/>	Preliminary
<input type="checkbox"/>	Final
FOR PTA USE ONLY	

[date]

The [unit PTA name] gives to the Santa Monica-Malibu Unified School District a commitment to pay for the following for the 2021/2022 school year for [school site], not to exceed the following amounts:

- 1. Item \_\_\_\_\_ Cost \_\_\_\_\_  
Account # \_\_\_\_\_
- 2. Item \_\_\_\_\_ Cost \_\_\_\_\_  
Account # \_\_\_\_\_
- 3. Item \_\_\_\_\_ Cost \_\_\_\_\_  
Account # \_\_\_\_\_
- 4. Item \_\_\_\_\_ Cost \_\_\_\_\_  
Account # \_\_\_\_\_

The Santa Monica-Malibu Unified School District accepts ownership of the above described items.

\_\_\_\_\_

[Name of PTA President]  
For [unit name] PTA (not as an individual)

This gift is acknowledged and accepted by:

\_\_\_\_\_

[Name of Principal]  
[school site name] Principal